



Coimisiún na Scrúduithe Stáit
State Examinations Commission

SUMMARY OF SCHOOL CLAIM

REIMBURSEMENT OF EXPENSES IN RESPECT OF LOCALLY APPOINTED PERSONNEL 2026

SCHOOL ROLL:

PART 1	E.A.1	EXAMINATION AIDE (A) / DESIGNATED PERSON - Visual Impaired Candidates - Visiting Teacher Service (B)	CODE EA
		DAYS @ €172.60 PER DAY: (A)	= A
		DAYS @ €86.30 PER DAY: (B)	= B
		0.7% EMPLOYERS PRSI:	= C
		TOTAL PAYABLE TO SCHOOL FOR EXAMINATION AIDE / DESIGNATED PERSON A + B + C:	= <u>D</u>
PART 2	P1 2022	SUPERINTENDENTS FOR PRACTICAL/AURAL/LCVP/COMPUTER SCIENCE/LCA LISTED SUBJECTS	CODE PE
		PRACTICALS /LCVP/COMPUTER SCIENCE @ €142.15 PER DAY:	= A
		LCVP/CS/AURALS/LCA LISTED SUBJECTS (NON) €71.07 PER SESSION (NON SNA)	= B
		LCVP/CS/AURALS/LCA LISTED SUBJECTS (SNA) @ €54.23 PER SESSION (SNA)	= C
		A + B + C	= D
		0.7% (of D) EMPLOYERS PRSI	= E
		TOTAL PAYABLE TO SCHOOL FOR SUPERINTENDENTS FOR PRACTICAL/AURAL/LCVP/COMPUTER SCIENCE/LCA D+E	= <u>F</u>
PART 3		(MISCELLANEOUS EXPENSES - ASSOCIATED WITH ORAL EXAMINATIONS ONLY) + MY FUTURE FUND EMPLOYER REFUND	CODE AS
		"MY FUTURE FUND" RETIREMENT SAVINGS SCHEME EMPLOYER RE-IMBURSEMENT (1.5%) (Please supply supporting Documentation - Employer)	=
		LIGHT / HEATING:	= A
		CARETAKING/CLEANING:	= B
		CANDIDATE SCHOOL TRANSPORT COSTS (PLEASE ATTACH VALID RECEIPTS):	= C
		TOTAL PAYABLE TO SCHOOL FOR MISCELLANEOUS EXPENSES A+B+C:	= <u>D</u>
PART 4	SP1 Form	SPECIAL CENTRE SUPERINTENDENT (NON SNA)	CODE NS
		(NON SNA) SESSIONS SUPERINTENDING @ €71.07 PER SESSION	= A
		0.7% (of A) EMPLOYERS PRSI:	= B
		TOTAL PAYABLE TO SCHOOL SUPERINTENDENT (SNA) A + B	= <u>C</u>
PART 4	SP1 Form	SPECIAL CENTRES SUPERINTENDENT (SNA)	CODE SN
		(SNA) SESSIONS SUPERINTENDING @ €54.23 PER SESSION:	= A
		0.7% (of D) EMPLOYERS PRSI:	= B
		TOTAL PAYABLE TO SCHOOL FOR SUPERINTENDENT (SNA) A + B	= <u>C</u>
PART 5	Attendants Time Sheets	ATTENDANTS	CODE AT
		ATTENDANTS:	= A
		0.7% (of A) EMPLOYERS PRSI:	= B
		TOTAL PAYABLE TO SCHOOL FOR ATTENDANTS A + B :	= <u>C</u>
PART 6	APW1 Form	ASSESSMENT OF PROJECTS	CODE AP
		CANDIDATES @ €4.40 PER CANDIDATE:	= A
		0.7% (of A) EMPLOYERS PRSI:	= B
		TOTAL PAYABLE TO SCHOOL FOR ASSESMENT OF PROJECTS (SNA) A + B	= <u>C</u>
PART 6	APW1 Form	PREPARATORY WORK	CODE PW
		CANDIDATES @ €6.13 PER CANDIDATE:	= A
		0.7% (of D) EMPLOYERS PRSI:	= B
		TOTAL PAYABLE TO SCHOOL FOR PREPARATORY WORK A + B	= <u>C</u>

OFFICE USE ONLY	
A	_____
B	_____
C	_____
D	_____
EA:	€ _____
A	_____
B	_____
C	_____
D	_____
E	_____
F	_____
PE	€ _____

A	_____
B	_____
C	_____
D	_____
AS:	€ _____
A	_____
B	_____
C	_____
NS:	€ _____
A	_____
B	_____
C	_____
SN:	€ _____
A	_____
B	_____
C	_____
AT:	€ _____
A	_____
B	_____
C	_____
AP	€ _____
D	_____
E	_____
F	_____
PW	€ _____
Total:	€ _____

SIGNATURE OF PRINCIPAL: _____

DATE: _____

THIS FORM **MUST** ACCOMPANY CLAIMS OTHERWISE CLAIMS **WILL** BE RETURNED

TOTAL AMOUNT DUE: _____