FSSU Financial Support Services Unit

Financial Guideline 2025/2026

Community & Comprehensive Schools and Voluntary Secondary Schools

01

Revised Rates of Pay for Bus Escorts

1. **Introduction**
   Under Circular 0055/2025, the School Transport Section has introduced a revised hourly rate of pay for bus escorts from 1st August 2025.

2. **Hourly Rate Increase**
   From 1st August 2025, the basic hourly rate of pay for bus escorts has increased from €15.50 to €15.66 per hour, see Appendix 3 of Circular 0055/2025.

3. **Holiday Pay**
   Holiday pay should be calculated at a rate of 8% of the hourly rate. This equates to €1.25 (€15.66 x 8%). Holiday pay should not be added to the basic rate of pay and should be paid as a separate payment during Christmas, Easter and summer breaks.

4. **Administration Allowance**
   An administration allowance which is calculated at 5% of the hours worked by bus escorts is included in the grant. This allowance assists with the cost of administering the employment of bus escorts in the school. The board of management has discretion in how this allowance is used.

5. **Circulation**
   Please ensure that copies of the circular and guideline are provided to all members of the board of management and its contents are brought to the attention of all bus escorts in your employment including those on leave of absence.

6. **Reference**
   This guideline is based on Circular 0055/2025.

7. **Further information**
   Further information or clarification on any of the issues raised in this guideline can be obtained from the FSSU or by emailing escorttransport@education.gov.ie.

   Tel: 01 269 0677
   info@fssu.ie

   July 2025

Rátaí Pá Athbhreithnithe do Choimhdirí Bus

1. **Réamhrá**
   Faoi Chiorclán 0055/2025, tá ráta athbhreithnithe pá in aghaidh na huaire tugtha isteach ag an Rannóg Iompair Scoile do choimhdirí bus ón 1 Lúnasa 2025.

2. **Méadú ar an Ráta in aghaidh na hUaire**
   Ón 1 Lúnasa 2025, tá an bunráta pá in aghaidh na huaire do choimhdirí bus méadaithe ó €15.50 go €15.66 in aghaidh na huaire, féach Aguisín 3 de Chiorclán 0055/2025.

3. **Pá Saoire**
   Ba cheart pá saoire a ríomh ag ráta 8% den ráta in aghaidh na huaire. Is é sin le rá €1.25 (€15.66 x 8%). Níor cheart pá saoire a chur leis an mbunráta pá agus ba cheart é a íoc mar íocaíocht ar leith i rith shaoirí na Nollag, na Cásca agus an tsamhraidh.

4. **Liúntas Riaracháin**
   San áireamh sa deontas tá liúntas riaracháin a ríomhtar ag 5% de na huaireanta a oibríonn coimhdirí bus. Cabhraíonn an liúntas sin leis an scoil costais fostaithe coimhdirí bus a sheasamh.

5. **Scaipeadh**
   Iarrtar ort a chinntiú go scaiptear cóipeanna den chiorclán agus den treoirlíne ar chomhaltaí uile an bhoird bainistíochta agus go dtarraingítear aird gach coimhdire bus atá fostaithe agaibh orthu, iad siúd atá ar saoire san áireamh.

6. **Ábhar Tagartha**
   Tá an treoirlíne seo bunaithe ar Chiorclán 0055/2025.

7. **Tuilleadh eolais**
   Is féidir tuilleadh eolais nó soiléiriú a fháil ar aon cheann de na saincheisteanna sa Treoirlíne seo ach dul i dteagmháil le FSSU nó ríomhphost a chur chuig escorttransport@education.gov.ie.

   Guthán: 01 269 0677
   info@fssu.ie

   Lúil 2025