



Coimisiún na Scrúduithe Stáit  
State Examinations Commission

**SUMMARY OF SCHOOL CLAIM**

**REIMBURSEMENT OF EXPENSES IN RESPECT OF LOCALLY APPOINTED PERSONNEL 2025**

SCHOOL ROLL: \_\_\_\_\_

PART 1	E.A.1	EXAMINATION AIDE	CODE EA
		DAYS @ €167.54 PER DAY:	= A
		0.6% (of A) EMPLOYERS PRSI:	= B
		<b>TOTAL PAYABLE TO SCHOOL FOR EXAMINATION AIDE A + B :</b>	= <u>C</u>
PART 2	PI 2022	SUPERINTENDENTS FOR PRACTICAL/AURAL/LCVP/COMPUTER SCIENCE/LCA LISTED SUBJECTS	CODE PE
		PRACTICALS /LCVP/COMPUTER SCIENCE @ €137.98 PER DAY:	= A
		LCVP/CS/AURALS/LCA LISTED SUBJECTS (NON SNA) @ €68.99 PER SESSION	= B
		LCVP/CS/AURALS/LCA LISTED SUBJECTS (SNA) @ €52.64 PER SESSION	= C
		A + B + C	= D
		0.6% (of D) EMPLOYERS PRSI	= E
		<b>TOTAL PAYABLE TO SCHOOL FOR SUPERINTENDENTS FOR PRACTICAL/AURAL/LCVP/COMPUTER SCIENCE/LCA D+E</b>	= <u>F</u>
PART 3		MISCELLANENOUS EXPENSES - ASSOCIATED WITH ORAL EXAMINATIONS ONLY	CODE AS
		LIGHT / HEATING:	= A
		CARETAKING/CLEANING:	= B
		CANDIDATE SCHOOL TRANSPORT COSTS (PLEASE ATTACH VALID RECEIPTS):	= C
		<b>TOTAL PAYABLE TO SCHOOL FOR MISCELLANEOUS EXPENSES A + B + C:</b>	= <u>D</u>
PART 4	SP1 Form	SPECIAL CENTRE SUPERINTENDENT (NON SNA)	CODE NS
		(NON SNA) SESSIONS SUPERINTENDING @ €68.99 PER SESSION	= A
		0.6% (of A) EMPLOYERS PRSI:	= B
		<b>TOTAL PAYABLE TO SCHOOL SUPERINTENDENT (SNA) A + B</b>	= <u>C</u>
PART 4	SP1 Form	SPECIAL CENTRES SUPERINTENDENT (SNA)	CODE SN
		(SNA) SESSIONS SUPERINTENDING @ €52.64 PER SESSION:	= A
		0.6% (of D) EMPLOYERS PRSI:	= B
		<b>TOTAL PAYABLE TO SCHOOL FOR SUPERINTENDENT (SNA) A + B</b>	= <u>C</u>
PART 5	Attendants Time Sheets	ATTENDANTS	CODE AT
		ATTENDANTS:	= A
		0.6% (of A) EMPLOYERS PRSI:	= B
		<b>TOTAL PAYABLE TO SCHOOL FOR ATTENDANTS A + B :</b>	= <u>C</u>
PART 6	APW1 Form	ASSESMENT OF PROJECTS	CODE AP
		CANDIDATES @ €4.28 PER CANDIDATE:	= A
		0.6% (of A) EMPLOYERS PRSI:	= B
		<b>TOTAL PAYABLE TO SCHOOL FOR ASSESMENT OF PROJECTS (SNA) A + B</b>	= <u>C</u>
PART 6	APW1 Form	PREPARATORY WORK	CODE PW
		CANDIDATES @ €5.95 PER CANDIDATE:	= A
		0.6% (of D) EMPLOYERS PRSI:	= B
		<b>TOTAL PAYABLE TO SCHOOL FOR PREPARATORY WORK A + B</b>	= <u>C</u>

OFFICE USE ONLY	
A	_____
B	_____
C	_____
EA: €	_____
A	_____
B	_____
C	_____
D	_____
E	_____
F	_____
PE €	_____
A	_____
B	_____
C	_____
D	_____
AS: €	_____
A	_____
B	_____
C	_____
NS: €	_____
A	_____
B	_____
C	_____
SN: €	_____
A	_____
B	_____
C	_____
AT: €	_____
A	_____
B	_____
C	_____
AP €	_____
D	_____
E	_____
F	_____
PW €	_____
Total: €	_____

SIGNATURE OF PRINCIPAL: \_\_\_\_\_

DATE: \_\_\_\_\_

TOTAL AMOUNT DUE: \_\_\_\_\_