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|  **Cash Count Form** **School Name:** **Date:****Collectors Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Cash Collected for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**   **Class/School Group \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** ***It is the policy of the school that for the protection of all concerned, that the money collected is counted by two people together and both sign off verifying its accuracy.***      |
|  **All cash to be bagged and checked before bringing to the office.**   |
| **Cash Count**  |                   |
| **Description**  | **Denomination**  | **QTY** | **Total €**  |
| Notes (bundle of €1000)  | €50 |   |   |
| Notes (bundle of €500)  | €20 |   |   |
| Notes (bundle of €500)  | €10 |   |   |
| Notes (bundle of €100)  | €5 |   |   |
| €2 coins (€50 per bag)  | €2 |   |   |
| €1 coins (€25 per bag)  | €1 |   |   |
| 50 cent coins (€25 per bag)  | 50c |   |   |
| 20 cent coins (€10 per bag)  | 20c |   |   |
| 10 cent coins (€10 per bag)  | 10c |   |   |
| 5 cent coins (€5 per bag)  | 5c |   |   |
| 2 cent coins (€2 per bag)  | 2c |   |   |
| 1 cent coins (€1 per bag)  | 1c |   |   |
| **Total**  |   | **€**  |   |
| **Collector Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Collector Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  **Date**   |
| **Office Receipt No**  |   |   |
| Please attach supporting documentation |