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| **Cash Count Form**  **School Name:**  **Date:**  **Collectors Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Cash Collected for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Class/School Group \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  ***It is the policy of the school that for the protection of all concerned, that the money collected is counted by two people together and both sign off verifying its accuracy.*** | | | | |
| **All cash to be bagged and checked before bringing to the office.** | | | | |
| **Cash Count** | | | |  |
| **Description** | **Denomination** | **QTY** | **Total €** |
| Notes (bundle of €1000) | €50 |  |  |
| Notes (bundle of €500) | €20 |  |  |
| Notes (bundle of €500) | €10 |  |  |
| Notes (bundle of €100) | €5 |  |  |
| €2 coins (€50 per bag) | €2 |  |  |
| €1 coins (€25 per bag) | €1 |  |  |
| 50 cent coins (€25 per bag) | 50c |  |  |
| 20 cent coins (€10 per bag) | 20c |  |  |
| 10 cent coins (€10 per bag) | 10c |  |  |
| 5 cent coins (€5 per bag) | 5c |  |  |
| 2 cent coins (€2 per bag) | 2c |  |  |
| 1 cent coins (€1 per bag) | 1c |  |  |
| **Total** |  | **€** |  |
| **Collector Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Collector Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **Date** | | | | |
| **Office Receipt No** |  |  | | |
| Please attach supporting documentation | |