

Revised Rates of Pay for Bus Escorts

1. Introduction

Under [Circular 0085/2024](#), the School Transport Section has introduced a revised hourly rate of pay for bus escorts from 01st October 2024.

2. Hourly Rate Increase

From 1st October 2024, the basic hourly rate of pay for bus escorts has increased from €13.40 to €15.20 per hour.

As notification of this increase was only issued on the 5th of November, an adjustment will be required to cover the back pay owed to bus escorts.

3. Holiday Pay

Holiday pay should be calculated at a rate of 8% of the hourly rate. This equates to €1.22 (€15.20 x 8%). Holiday pay should not be added to the basic rate of pay and should be paid as a separate payment during Christmas, Easter and summer breaks.

4. Administration Allowance

An administration allowance which is calculated at 5% of the hours worked by bus escorts is included in the grant. This allowance assists with the cost of administering the employment of bus escorts in the school.

5. Funding

The additional funding will be provided initially to schools that have submitted their "Escort Reconciliation Form" for the 2023/24 school year, and thereafter to all other schools that subsequently submit their form. As the holiday pay and the administration allowance has already been paid out on the hours submitted by schools on their 2023/24 Escort Reconciliation Form, the balance will be calculated on a pro-rata basis.

6. Circulation

Please ensure that copies of the circular and guideline are provided to all members of the

board of management and its contents are brought to the attention of all bus escorts in your employment including those on leave of absence.

7. Reference

This guideline is based on [Circular 0085/2024](#).

8. Further information

Further information or clarification on any of the issues raised in this guideline can be obtained from the FSSU or by emailing escorttransport@education.gov.ie

Tel: 01-910 4020
primary@fssu.ie

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