



Coimisiún na Scrúduithe Stáit  
State Examinations Commission

E.A.1 2023

**EXAMINATION AIDE  
SCHOOL REIMBURSEMENT FORM 2023**

NAME OF SCHOOL: \_\_\_\_\_ SCHOOL ROLL NO: \_\_\_\_\_

1. TOTAL NUMBER OF CANDIDATES SITTING 2023 WRITTEN EXAMINATIONS:

**(\*SEE RELEVANT TABLE OF CIRCULAR S S13/2023):**

2(a). **ORALS:** NUMBER OF DAYS FOR WHICH REMUNERATION IS SOUGHT (\*max 8-10 days).

2(b). **EXAMINATIONS:** NUMBER OF DAYS FOR WHICH REMUNERATION IS SOUGHT (\*max 15 days).

2(c). **SUNDAY SUPPORT DAYS TO SEC SUPER:** NUMBER OF DAYS FOR WHICH REMUNERATION IS SOUGHT (\*max 4 days. 2 days may be claimed for each Sunday).

2(d). IF CLAIMING ADDITIONAL DAYS RELATED TO THE EXTENSION OF LEAVING CERTIFICATE TIMETABLE PLEASE TICK RELEVANT BOX(S) BELOW:

26/06/2023

27/06/2023

☐☐

3. DATES FOR WHICH REIMBURSEMENT IS SOUGHT:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. EXAMINATION AIDE NAME: \_\_\_\_\_

5. AMOUNT PAID TO EXAMINATION AIDE:

No. of Days \_\_\_\_\_ @ daily rate of €155.14 = € \_\_\_\_\_  
+ 0.5% Employers PRSI = € \_\_\_\_\_

TOTAL AMOUNT = € \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
SIGNATURE OF EXAMINATION AIDE (TO ACKNOWLEDGE RECEIPT)

**Declaration**

I certify I have paid the Revenue Commissioners the appropriate PAYE, PRSI & USC.  
I certify I have paid the Revenue Commissioners the employers PRSI.  
I now claim a total refund of € \_\_\_\_\_ (which includes the Employer PRSI @ class J1).

SIGNATURE OF PRINCIPAL: \_\_\_\_\_ DATE: \_\_\_\_\_

**PLEASE ENSURE THAT ALL SECTIONS OF THIS FORM ARE COMPLETED IN FULL BEFORE  
SUBMITTING FOR PAYMENT**