

Financial Guideline 2020/2021 – 29

Community & Comprehensive Schools and Voluntary Secondary Schools

Summer Provision 2021 School Based Programme in Post-Primary Schools

1. Introduction

This year for the first time all post primary schools will have the opportunity to run a two-week summer programme for students with complex needs and students at risk of educational disadvantage.

2. Online Expression of Interest

In order to participate, schools are asked to complete and submit a form online, on or before **Friday 25 June 2021**. This form can be found at <https://dessurveys.education.gov.ie/surveys/summer-programme-pp>.

3. Overview of the programme

- Two-week summer programme for students with complex needs and students at risk of education disadvantage.
- Student groups of up to 12 students supported by 1 teacher.
- Number of groups are based on 12% of enrolment plus a place for all students enrolled in special classes.
- SNA Support is also available where required.
- First places given to students with complex needs in special classes and mainstream classes with the remainder assigned on the basis of need.
- Guidance is available to help schools select students for participation in the programme.

More information is available in the [Guidance on Summer Programme 2021 for Post-Primary Schools](#)

4. Funding Provided

(i) Capitation

A non-pay grant of €30 per student per week will be paid to all participating schools. The Department of Education will contact schools in relation to this.

(ii) School Meals

The Department of Social Protection has been requested to consider making funding from the School Meals Programme available so that meals (breakfast and lunch) can be provided to students attending in all schools for the duration of the summer programmes in 2021. The issue is currently being considered by the Department of Social Protection. If approved, the rate applicable would be €10 per student per week. When the clarification is provided, the Department of Education will contact all post-primary schools that are sanctioned to run summer programmes and will advise them of the position in relation to school meals funding.

(iii) Transport

- **Special Educational Needs (SEN) School Transport Scheme**

SEN Transport Scheme services may be available to students with complex needs that normally avail of the SEN Transport scheme. Where the transport is not available, grant funding will be provided to parents in the form of the Special Transport Grant (STG). This grant is paid by the Department to the parent following the completion of the programme.

- **Mainstream School Transport**

It is important to note the Department's Post-Primary School Transport Scheme will not operate for the duration of the summer programmes in 2021. Where transport to and from a post-primary summer programme is identified as a barrier for certain students to attend the programme, schools may make their own local transport arrangements and claim the associated costs from the Department up to a maximum of €1,750 per week, per school. It is important to note that transport should only be arranged for those students who are already availing of school transport under the Department's post-primary School Transport Scheme.

All claims in respect of transport costs must be accompanied by:

- the appropriate receipts e.g. private bus company receipts, taxi receipts.
- names of students who were provided with transport to and from the summer programme and
- confirmation that they are currently availing of the post-primary school transport scheme.

5. Staffing Information

(i) Programme Overseer

Each school must appoint one Overseer to the summer programme. The Overseer's role must be undertaken by a permanent teacher in the participating school. This does not need to be the school Principal. The role of the Overseer is to manage/oversee the summer programme and he/she must be present in the school for the full duration of the programme in order to deal with any issues that may arise.

(ii) Preparation hours

There is an additional 20 hours of paid time for the overseer or other teachers to prepare the programme.

(iii) Payments to Overseers, teaching staff and SNAs

Overseers, teachers and SNAs who work on the programme will be paid additional remuneration based on what they are normally paid during the school year, i.e., their personal rate. Preparation hours will be paid in the same way.

The Department will process payments to teachers and SNAs as completed payment claim forms are received in the Department over the summer period. The claim forms will be issued directly to the schools.

6. Financial Oversight

The income and associated expenditure should be recorded appropriately in the school's accounts. The following FSSU accounting codes must be used:

Nominal Code	Description
3293	Summer Provision Grant Income
4909	Other Summer Provision Expense

Queries can be directed by email to schoolsummerprogramme@education.gov.ie

Further information or clarification on any of the issues raised in this Guideline can be obtained from the FSSU.

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