

**LEAVING CERTIFICATE AIDE
SCHOOL REIMBURSEMENT FORM 2021**

NAME OF SCHOOL: _____ SCHOOL ROLL NO: _____

1. TOTAL NUMBER OF CANDIDATES SITTING 2021 WRITTEN EXAMINATIONS:

(*SEE RELEVANT TABLE OF CIRCULAR S15/2021):

2(a). **ORALS:** NUMBER OF DAYS FOR WHICH REMUNERATION IS SOUGHT (*max 10 days). Dates: _____

2(b). **MAY EXAMS:** NUMBER OF DAYS FOR WHICH REMUNERATION IS SOUGHT (*max 4 days. 2 days may be claimed for each Saturday).

Dates: _____

2(c). **JUNE EXAMS:** NUMBER OF DAYS FOR WHICH REMUNERATION IS SOUGHT (*max 10 days). Dates: _____

2(d). **SUNDAY SUPPORT DAYS TO SEC SUPER:** NUMBER OF DAYS FOR WHICH REMUNERATION IS SOUGHT (*max 4 days. 2 days may be claimed for each Sunday). Dates: _____

2(e). **PLANNING AND ORGANISING:** NUMBER OF DAYS FOR WHICH REMUNERATION IS SOUGHT (*max 12 days): Dates: _____

2(f). **ACCREDITED GRADES:** NUMBER OF DAYS FOR WHICH REMUNERATION IS SOUGHT (*max 20 days): Dates: _____

2(g). **LEAVING CERT APPLIED:** NUMBER OF DAYS FOR WHICH REMUNERATION IS SOUGHT (max 7 days - see circular S16/2021):

Dates: _____

3. LEAVING CERTIFICATE AIDE NAME: _____

4. AMOUNT PAID TO LEAVING CERTIFICATE AIDE:

No. of Days _____ @ daily rate of €146.19 = €
+ 0.5% Employers PRSI = € _____

TOTAL AMOUNT = € _____

SIGNATURE: _____ **DATE:** _____

SIGNATURE OF LEAVING CERTIFICATE AIDE (TO ACKNOWLEDGE RECEIPT)

Declaration

I certify I have paid the Revenue Commissioners the appropriate PAYE, PRSI & USC.

I certify I have paid the Revenue Commissioners the employers PRSI.

I now claim a total refund of € _____ (which includes the Employer PRSI @ class J1).

SIGNATURE OF PRINCIPAL: _____ **DATE:** _____

**PLEASE ENSURE THAT ALL SECTIONS OF THIS FORM ARE COMPLETED IN FULL BEFORE
SUBMITTING FOR PAYMENT**

**CÚNTÓIR SCRÚDUI THE
FOIRM CHÚITIMH SCOILE 2021**

Ainm na Scoile: _____ **Uimhir Rolla na Scoile:** _____

1. AN LÍON IOMLÁN IARRTHÓIRÍ ATÁ AG SUÍ SCRÚDUI THE SCRÍOFA IN 2021:

(*FÉACH AN TÁBLA CUÍ I gCIORCLÁN S15/2021)

2(a). **NA BÉALTRIALACHA:** LÍON NA LAETHANTA A BHFUIL LUACH SAOTHAIR Á LORG INA LEITH (*10 lá ar a mhéad). Dátaí: _____

2(b). **SCRÚDUI THE MHÍ NA BEALTAINÉ:** LÍON NA LAETHANTA A BHFUIL LUACH SAOTHAIR Á LORG INA LEITH (*4 lá ar a mhéad. Is féidir 2 Lá a éileamh do gach Sathairn). Dátaí: _____

2(c). **SCRÚDUI THE MHÍ AN MHEITHIMH:** LÍON NA LAETHANTA A BHFUIL LUACH SAOTHAIR Á LORG INA LEITH (*10 lá ar a mhéad). Dátaí: _____

2(d). **LAETHANTA TACAÍOCHTA DOMHNAIGH D’FHEITHEOIR AN CSS:** LÍON NA LAETHANTA A BHFUIL LUACH SAOTHAIR Á LORG INA LEITH (*4 lá ar a mhéad. Is féidir 2 Lá a éileamh do gach Domhnach). Dátaí: _____

2(e). **PLEANÁIL AGUS EAGRÚ:** LÍON NA LAETHANTA A BHFUIL LUACH SAOTHAIR Á LORG INA LEITH (*12 lá ar a mhéad). Dátaí: _____

2(f). **GRÁID CHREIDIÚNAITHE:** LÍON NA LAETHANTA A BHFUIL LUACH SAOTHAIR Á LORG INA LEITH: (*20 lá ar a mhéad). Dátaí: _____

2(g). **ARDTEISTIMÉIREACHT FHEIDHMEACH:** LÍON NA LAETHANTA A BHFUIL LUACH SAOTHAIR Á LORG INA LEITH: (7 lá ar a mhéad - féach ciorclán S16/21) Dátaí: _____

3. AINM AN CHÚNTÓRA SCRÚDUI THE: _____

4. AN MÉID A ÍOCADH LEIS AN gCÚNTÓIR SCRÚDUI THE:

An méid lá _____ @ ráta laethúil de €146.19 = €
+ 0.5% ÁSPC = € _____

PÁ IOMLÁN = € _____

SÍNIÚ: _____ **DÁTA:** _____
SÍNIÚ AN CHÚNTÓRA SCRÚDUI THE (CHUN ÍOCAÍOCHT A ADMHÁIL)

Dearbhú

Dearbhaím gur íocas leis an cuí ÍMAT, ÁSPC agus MSU leis na Coimisinéirí Ioncaim.
Dearbhaím gur íocas ÁSPC an fhostóra de € _____ leis na Coimisinéirí Ioncaim.
Éilím anois aisíoc iomlán de € _____ (a bhfuil ÁSPC an Fhostóra @ aicme J1 san áireamh ann).

SÍNIÚ AN PHRÍOMHOIDE: _____ **DÁTA:** _____