

Financial Guideline P09 - 2020/2021

Utilisation of Department of Education Funding

We are regularly asked by schools, how should Department of Education grants be spent? In line with Department Circulars [0040/2009](#) and [0038/2020](#), the following is applicable:

1. Grant income, with the exception of specific or capital grants, can be spent on general school costs. Examples of specific or capital grants are:
 - Book Grant
 - ICT Grant
 - Funding for a laptop for a Special Needs Student
 - Covid-19 Specific Grants
 - Funding for an extension
2. It is not necessary to open separate bank accounts for different grants except for the School Meals Grant. We would advise however, if you have a large capital grant for a new building or an extension, that this money is put into a separate bank account for the duration of the project.

Boards of management are reminded of their responsibility to ensure appropriate accounting and financial procedures are in place in line with Section 18 of the Education Act 1998.

If you require any further information, please email primary@fssu.ie or phone (01) 910 4020

Financial Support Services Unit

March 2021

Treoir Airgeadais P09 - 2020/2021

Úsáid Maoinithe ón Roinn Oideachais

Is minic a fhiafraíonn scoileanna d'inn cén chaoi ar chóir deontais ón Roinn Oideachais a chaitheamh? Baineann an méid seo a leanas le hábhar de réir Chiorcláin [0040/2009](#) agus [0038/2020](#) ón Roinn:

1. Cé is moite de dheontais shonracha nó deontais chaipitil, is ceadmhach ioncam ó dheontais a chaitheamh ar chostais ghinearálta scoile. Seo a leanas samplaí de dheontais shonracha nó deontais chaipitil:
 - Deontas Leabhar
 - Deontas TFC
 - Maoiniú le haghaidh ríomhaire glúine do scoláire a bhfuil riachtanais speisialta aige nó aici
 - Deontais a bhaineann go sonrach le COVID-19
 - Maoiniú do shíneadh
2. Ní gá cuntais bhainc ar leith a oscailt le haghaidh deontais éagsúla, seachas an Deontas Béilí Scoile. Dá bhfaighfeá deontas mór caipitil le haghaidh foirgneamh nó síneadh nua áfach, bheadh sé inmholta an t-airgead sin a choinneáil i gcuntas ar leith i rith an tionscadail.

Cuirtear i gcuimhne do Bhoird Bhainistíochta go bhfuil de fhreagracht orthu a chinntiú go bhfuil nósanna imeachta cuí cuntasáíochta agus airgeadais i bhfeidhm de réir Alt 18 den Acht Oideachais, 1998.

Má bhíonn aon fhaisnéis bhreise uait, ná bíodh drogall ort ríomhphost a chur chuig primary@fssu.ie nó glao a chur ar (01) 910 4020

An tAonad um Sheirbhísí Tacaíochta Airgeadais

Márta 2021