

Financial Guideline 2019/2020 – 09

Community & Comprehensive Schools

Updated Travel and Subsistence Expenses Rates for Members of Board of Management, School Principal and other School Personnel

Introduction

The day rates of subsistence allowances which are payable to staff have been increased effective from the 1st of July 2019. See Appendix 1.

Travel and subsistence allowances may be paid to members of the board of management, Principal, Deputy Principal, teaching and non-teaching staff, and selection committee members for necessary travel required to carry out school business.

Further detail on the circumstances and categories of personnel to which expenses may be paid can be found in [Financial Guideline 2018/2019 – 29](#).

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17th September 2019

Appendix 1

Civil Service Travel Rates effective 1st April 2017

Motor Travel Rates per Kilometre				
Bands	Distance	Engine Capacity up to 1200cc	Engine Capacity 1201cc to 1500cc	Engine Capacity 1501cc and over
Band 1	0 – 1,500 km	37.95 cent	39.86 cent	44.79 cent
Band 2	1,501 – 5,500km	70.00 cent	73.21 cent	83.53 cent
Band 3	5,501 – 25,000km	27.55 cent	29.03 cent	32.21 cent
Band 4	25,001 km and over	21.36 cent	22.23 cent	25.85 cent

Reduced Motor Travel Rates per Kilometre		
Engine Capacity up to 1200cc	Engine Capacity 1201cc to 1500cc	Engine Capacity 1501cc and over
16.59 cent	17.63 cent	18.97 cent

Reduced mileage rates are payable for journeys associated with an individual's job but not solely related to the performance of those duties.

Examples include:

- attendance at confined promotion competitions
- attendance at approved courses of education
- attendance at courses or conferences
- return visits home at weekends during periods of temporary transfer.

Standard Domestic Subsistence Rates

Effective from 1st July 2019

Overnight rates		
Normal Rate	Reduced Rate	Detention Rate
€147.00	€132.30	€73.50
Day Rates		
10 hours or more	5 hours but less than 10 hours	
€36.97	€15.41	

Overnight allowance covers an overnight assignment of up to 24 hours. This must be at least 100km from the employee's home and their normal place of work.

The rate category depends on the period of an assignment:

- normal rate is for up to 14 nights
- reduced rate covers the next 14 nights
- detention rate covers each of the next 28 nights.

Vouched Accommodation ("VA") Domestic Subsistence Rates

(for use in Dublin only)

Effective from 1st July 2019

Vouched Accommodation ("VA") Rate	Accommodation		Meals
VA Rate	<u>Vouched</u> cost of accommodation up to €147.00	Plus	€36.97

Treoirlíne Airgeadais 2019/2020 – 09

Pobalscoileanna & Scoileanna Cuimsitheacha

Rátaí Nuashonraithe maidir le Speansais Taistil agus Chothaithe Comhaltaí Boid Bainistíochta, Príomhoidí Scoile agus Pearsanra eile Scoile

Réamhrá

Tá méadú tagtha, le héifeacht ón 1 Iúil 2019, ar rátaí lae na liúntas cothaithe a bhíonn iníoctha le baill foirne.

Féadtar liúntais taistil agus chothaithe a íoc le comhaltaí den bhord bainistíochta, an Príomhoide, an Leas-Phríomhoide, baill foirne teagaisc agus neamhtheagaisc agus comhaltaí de choistí roghnúcháin faoi chomhair taisteal riachtanach a dhéantar chun gnó na scoile a chur i gcrích.

Tá tuilleadh eolais maidir leis na cásanna ina bhféadtar speansais a íoc agus na catagóirí pearsanra a bhféadtar iad a íoc leo le fáil in [Treoir Airgeadais 2018/2019 – 29](#).

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An 17 Meán Fómhair 2019

Aguisín 1

Rátaí Taistil Státseirbhíse le héifeacht ón 1 Aibreán 2017

Bandaí	Fad	Toilleadh Innill suas le 1200cc	Toilleadh Innill ó 1201cc go 1500cc	Toilleadh innill ó 1501cc agus os a chionn
Banda 1	0 – 1,500 km	37.95 cent	39.86 cent	44.79 cent
Banda 2	1,501 – 5,500 km	70.00 cent	73.21 cent	83.53 cent
Banda 3	5,501 – 25,000 km	27.55 cent	29.03 cent	32.21 cent
Banda 4	25,001 km agus níos mó	21.36 cent	22.23 cent	25.85 cent

Rátaí Laghdaithe Mótartaistil in aghaidh an Chiliméadair		
Acmhainn Innill suas le 1200cc	Acmhainn Innill 1201cc go 1500cc	Acmhainn Innill 1501cc agus os a chionn
16.59 cent	17.63 cent	18.97 cent

Tá rátaí laghdaithe míleáiste iníoctha do thurais a bhaineann le post an duine nach mbaineann go heisiach le feidhmiú na ndualgas sin.

Mar shampla:

- freastal ar chomórtais theoranta ardaithe céime
- freastal ar chúrsaí oideachais ceadaithe
- freastal ar chúrsaí nó comhdhálacha
- turais fillte abhaile ag an deireadh seachtaine le linn tréimhsí aistrithe shealadaigh.

Rátaí Caighdeánacha Cothaithe Intíre

Le héifeacht ón 1 Iúil 2019

Rátaí thar oíche		
Gnáthráta	Ráta Laghdaithe	Ráta Coinneála
€147.00	€132.30	€73.50
Rátaí Lae		
10 n-uair an chloig nó níos mó	5 uair an chloig ach níos lú ná 10 n-uair an chloig	
€36.97	€15.41	

Baineann an liúntas thar oíche le socrúchán thar oíche suas le 24 uair an chloig. Caithfidh sé sin a bheith nach lú ná 100km ó bhaile an fhostaí agus óna ghnátháit oibre.

Braitheann catagóir an ráta ar thréimhse an tsocrúcháin:

- gnáthráta suas le 14 oíche
- ráta laghdaithe do na chéad 14 oíche eile
- ráta coinneála do gach ceann de na chéad 28 oíche eile.

Rátaí Cothaithe Intíre do Lóistín Dearbhaithe (“LD”)

(le húsáid i mBaile Átha Cliath amháin)

Le héifeacht ón 1 Iúil 2019

Ráta do Lóistín Dearbhaithe (“LD”)	Lóistín		Béilí
Ráta LD	Costas <u>dearbhaithe</u> lóistín suas le €147.00	Móide	€36.67