

Financial Guideline 2017/2018 - 16

Community & Comprehensive Schools

Revised salary rates applicable from 1st January 2018 for

1. **School Secretaries & School Maintenance Staff**
2. **Other privately paid Staff**

Introduction

As a result of the Public Service Stability Agreement 2013-2020 (Haddington Road Agreement/Lansdowne Road Agreement) and the Public Service Pay and Pensions Act 2017, revised rates of salary are applicable for the following personnel **employed in Community and Comprehensive Schools** with effect from 1st January 2018:

- School Secretaries and School Maintenance Staff
- Other privately paid Staff e.g. librarians, lab technicians, canteen personnel.

1. School Secretaries and School Maintenance Staff

- With effect from 1 January 2018, annualised salaries to increase by 1%

Revised salary scales which are inclusive of the 1% increase are detailed in [Circular 0075/2017](#)

Deductions from pay which are expressed as a percentage of pay (e.g. union subscriptions) should be recalculated based on the revised rates of pay effective from the 1st January 2018.

2. Other privately paid Staff

With effect from 1st January 2018 salary increases apply to staff who are employed directly in a recognised school. For example, the salary increases will apply to librarians, canteen personnel and lab technicians.

In accordance with the Public Service Stability Agreement 2013 – 2020 (Haddington Road Agreement/ Lansdowne Road Agreement) and the Public Service Pay and Pensions Act 2017, the following increase is payable:

- With effect from 1 January 2018, annualised salaries to increase by 1%

3. Part-time Staff

The pay of part-time staff should be revised, in accordance with normal arrangements, by reference to the pay of whole-time staff to which they are related for pay purposes.

4. Adjustments of Pay Allocation

Please fill in the following pay cost information in relation to your school. This information should be forwarded to your school's contact in the financial section of the Department of Education. The cost included in the table below should be annual gross salary plus employers PRSI. Adjustments will be made, where appropriate, to your schools pay allocation based of this information.

Pay Headings	01/01/18 – 31/12/18
Clerical Officers	
Caretakers	
Cleaners	
Total	

Further information or clarification on any of the issues raised in this Guideline can be obtained from the FSSU.

Louise McNamara
Director, FSSU
9 February 2018

Treoirlíne Airgeadais 2017/2018 - 16

Pobalscoileanna agus Scoileanna Cuimsitheacha

Rátaí leasaithe tuarastail ón 1 Eanáir 2018 do

3. Rúnaithe Scoile agus Foireann Cothabhála Scoile
4. Baill foirne eile a íoctar go príobháideach

Réamhrá

Mar thoradh ar Chomhaontú Cobhsaíochta na Seirbhíse Poiblí, 2013-2016 (Comhaontú Bhóthar Haddington/Comhaontú Bhóthar Lansdún) agus ar an Acht um Pá agus Pinsin Seirbhíse Poiblí, 2017, beidh feidhm ag rátaí leasaithe tuarastail ar an bpearsanra seo a leanas atá **fostaithe i Pobalscoileanna agus Scoileanna Cuimsitheacha** le héifeacht ón 1 Eanáir 2018:

- Rúnaithe Scoile agus Foireann Cothabhála Scoile
- Baill foirne eile a íoctar go príobháideach, m.sh. leabharlannaithe, teicneoirí saotharlainne, pearsanra ceaintín.

5. Rúnaithe Scoile agus Foireann Cothabhála Scoile

- Le héifeacht ón 1 Eanáir 2018, tiocfaidh ardú 1% ar thuarastail bhliantúlaithe

Tá na scálaí tuarastail leasaithe, a bhfuil an t-ardú 1% san áireamh iontu, leagtha amach in [Ciorclán 0075/2017](#)

Aon asbhaintí ó phá a ríomhtar mar chéatadán de phá (m.sh. síntiúis cheardchumainn), is cóir iad a athríomh bunaithe ar na rátaí leasaithe pá le héifeacht ón 1 Eanáir 2018.

6. Baill foirne eile a íoctar go príobháideach

Le héifeacht ón 1 Eanáir 2018 gheobhaidh baill foirne atá fostaithe go díreach i scoileanna aitheanta ardú tuarastail. Mar shampla, gheobhaidh leabharlannaithe, pearsanra ceaintín agus teicneoirí saotharlainne an t-ardú tuarastail.

Mar thoradh ar Chomhaontú Cobhsaíochta na Seirbhíse Poiblí, 2013-2016 (Comhaontú Bhóthar Haddington/Comhaontú Bhóthar Lansdún) agus ar an Acht um Pá agus Pinsin Seirbhíse Poiblí, 2017, beidh an t-ardú seo a leanas iníoctha:

- Le héifeacht ón 1 Eanáir 2018, tiocfaidh ardú 1% ar thuarastail bhliantúlaithe

7. Baill Foirne Pháirtaimseartha

Is cóir pá ball foirne páirtaimseartha a leasú de réir na ngnáthshocruithe, trí thagairt do phá na mball foirne lánaimseartha a mbaineann siad leo ó thaobh pá de.

8. Coigeartú ar an Leithdháileadh Pá

Líon isteach an t-eolas seo a leanas maidir le costas pá do scoile. Is cóir an t-eolas seo a chur ar aghaidh chuig an teagmhálaí atá ag do scoil i rannóg airgeadais na Roinne Oideachais. Is cóir go mbeidh an costas sa tábla thíos bunaithe ar na holltuarastail bhliantúla móide ÁSPC an fhostóra. Úsáidfear an t-eolas seo le coigeartuithe a dhéanamh ar leithdháileadh pá do scoile, nuair is cuí.

Ceannteidil Phá	01/01/18 – 31/12/18
Oifigigh Chléireachais	
Feighlithe	
Glantóirí	
Iomlán	

Is féidir tuilleadh eolais nó soiléiriú a fháil ar aon cheann de na saincheisteanna sa Treoirlíne seo ach dul i dteagmháil leis an FSSU.

Louise McNamara
Stiúrthóir, FSSU
An 9 Feabhra 2018