

7.3.3 Income and Expenditure Account-(Revised March, 2017)

The Income and Expenditure account summaries the schools activity for the period specified in the report.

To run the Income and Expenditure report for the Board:

1. Click Nominal codes > Reports > My nominal code reports > double click BOM Income and Expenditure Account
2. Select the period for the report e.g. September to February

3. Click ok

The report is generated and can be printed, exported to excel or emailed.

Date: 23/03/2017		St Mary's College 2			Page: 1
Time: 09:09:37		<u>BOM Income and Expenditure Account</u>			
From: Month 1, September 2016		To: Month 6, February 2017			
Chart of Accounts: FSSU					
		<u>Period</u>	<u>Budget</u>	<u>Difference</u>	<u>Prior Year</u>
<u>Income</u>					
Department Income					
3010	Capitation	50,763.00	50,763.00	0.00	86,100.00
3050	Support Services	40,200.00	40,200.00	0.00	41,200.00
3100	Secretarial Grant	9,600.00	12,000.00	(2,400.00)	12,000.00
3130	Caretaker Grant	4,800.00	9,600.00	(4,800.00)	9,650.00
3150	Book Grant	0.00	4,800.00	(4,800.00)	4,825.00
3200	Transition Year	0.00	2,850.00	(2,850.00)	2,950.00
3220	Grant for Traveller Students	0.00	402.00	(402.00)	402.00
3255	DES Exam Income	0.00	7,000.00	(7,000.00)	6,500.00
3275	DES Minor Works Grant -non capital	0.00	0.00	0.00	30,000.00
Total Department Income:		105,363.00	127,615.00	(22,252.00)	193,627.00

7.3.4 Balance Sheet Report – (Revised March, 2017)

The Balance Sheet report is a snapshot of the school’s financial position at a single point in time.

To run the Balance Sheet report for the Board:

1. Click Nominal codes > Reports > My nominal code reports > BOM Balance Sheet
2. Select “Brought Forward” (from the drop down menu) in the second selection box and the end period in the third selection box for the report e.g. Brought Forward to February.

3. Click ok

The report is generated and can be printed, exported to excel or emailed.

Date: 30/03/2017
Time: 11:07:21

St Mary's College 2 BOM Balance Sheet

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Chart of Accounts: FSSU

	<u>Period</u>	<u>Prior Year</u>
	Brought Fwd - Feb 2017	Sep 2015 - Aug 2016
<u>Fixed Assets</u>		
Fixed assets		
1400 Capital: Land & Buildings	171,000.00	171,000.00
1410 Capital Depr: Land and Buildings	(10,000.00)	(10,000.00)
1420 Capital: Furniture, Fitt	80,000.00	80,000.00
1430 Capital: Dept: Fixed Fittings & Eq	(5,000.00)	(5,000.00)
1460 Capital: Computer Equip	46,000.00	46,000.00
1470 Capital: Depr: Computer Equipment	(18,000.00)	(18,000.00)
Total Fixed assets:	<u>264,000.00</u>	<u>264,000.00</u>
TOTAL Fixed Assets:	<u>264,000.00</u>	<u>264,000.00</u>