

**DES PRD10 – PUBLIC SERVICE PENSION RELATED DEDUCTION (PRD) DECLARATION**

Following the implementation of the Pension Related Deduction (PRD), public service employees are required to declare their overall personal pension status with regard to any public service pension scheme and to nominate their main public sector employer / paymaster.

Please note that all payments to teaching and non teaching staff are liable for PRD. Pension payments are not liable for PRD but payment for temporary, substitute or part time work by pensioners is liable for PRD.

Where you have more than one public sector employment, you must complete a PRD10 form for each employment and return them to the relevant payroll section(s). **(Please note that employment as a post primary teacher, primary teacher or SNA are considered separate public sector employments)**

Please read the [Information Note for Completion of DES PRD10 Employment Declaration Form](#) prior to completing this form.

Complete the form in block capitals (apart from your signature).

Complete Section A and B below. The Department of Education and Skills reserves the right to verify the information submitted.

**SECTION A. PERSONAL DETAILS**

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_  
(BLOCK CAPITALS) (BLOCK CAPITALS)

PPSN: \_\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_\_\_

**SECTION B: DESIGNATION OF MAIN OR SUBSIDIARY EMPLOYMENT FOR THE PURPOSES OF PRD**

Having read and understood the [Information Note for Completion of DES PRD10 Employment Declaration Form](#), I hereby designate the Primary Payroll / Post Primary Payroll / Non-teaching Staff Payroll (Delete as appropriate) of the Department of Education and Skills my

\* \_\_\_\_\_ employment for PRD purposes.

\*Insert 'Main' or 'Subsidiary' as appropriate

I confirm that I am / am not (delete as appropriate) in full time employment.

I certify the foregoing information to be correct to the best of my knowledge and belief, and I undertake to immediately notify the Department of Education and Skills of any change affecting the details given. I understand that if I am a member of a public sector pension scheme or have a future entitlement to a benefit under such a scheme that I will be liable PRD at the appropriate rate.

Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_\_\_