

## Financial Guideline 2016/2017 - 01

### **1. Supervision and Substitution payments to schools during the school year 2016/2017**

### **2. Hourly rates of pay for Supervision and Substitution duties**

#### **1. Supervision and Substitution payments to schools during the school year 2016/2017**

**Note: Schools may receive a payment in September 2016. This represents any underpayment of Supervision and Substitution for the school year 2015/2016.**

Payments from the Department of Education and Skills to schools for Supervision and Substitution for the school year 2016/2017 are as follows:

**Payment 1:** Schools will receive a payment in December 2016. This payment represents the first instalment of Supervision and Substitution for 2016/2017 based on the number of teachers employed in each school, as of 1st November 2016, who have opted out of the Supervision and Substitution scheme. If a school was overpaid Supervision and Substitution in 2015/2016 (previous school year), this amount will be deducted at this stage.

**Payment 2:** Schools will receive a payment in June 2017. This payment represents the balancing amount of Supervision and Substitution due for the school year 2016/2017.

### **2. Hourly rates of pay for Supervision and Substitution duties**

As per **Department of Education and Skills Circular 0015/2015** the following are the hourly rates for part-time teachers performing S&S additional to their compulsory S&S liability with effect from commencement of 2015/16 school year:

| <b>Status of Part-Time Teacher</b>                                 | <b>Hourly Rate excluding holiday pay<br/>€</b> | <b>Value of Statutory Annual Leave Accumulated per Hour Worked<br/>€</b> |
|--|--|--|
| <b>Pre-1 January 2011 Entrant to Teaching</b>                      | <b>42.08</b>                                   | <b>5.74</b>  |
| <b>Entered teaching between 1 January 2011 and 31 January 2012</b> | <b>37.88</b>                                   | <b>5.16</b>  |
| <b>Entered teaching on or after 1 February 2012</b>                | <b>28.59</b>                                   | <b>3.90</b>  |

The following are the hourly rates for external (non-teacher) supervisors:

| <b>Status of Supervisor</b>                          | <b>Hourly Rate excluding holiday pay<br/>€</b> | <b>Value of Statutory Annual Leave Accumulated per Hour Worked<br/>€</b> |
|--|--|--|
| <b>Employed prior to January 1<sup>st</sup> 2011</b> | <b>21.31</b>                                   | <b>1.70</b>  |
| <b>Employed after 1<sup>st</sup> January 2011</b>    | <b>19.18</b>                                   | <b>1.53</b>  |

**Please note schools should include employer's PRSI at 10.75% in addition to the above rates when calculating the amount of grant available to spend.**

Further information on the administration of the Supervision and Substitution scheme is available at [www.jmb.ie](http://www.jmb.ie).

Please contact us directly if you have any further queries.

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25<sup>th</sup> August 2016**