

## 2009/2010 Financial Guideline 07

### Grants paid to schools by the Department of Education and Science Applicable from January 1<sup>st</sup>, 2010

#### A. All Non Fee-Paying Voluntary Secondary Schools

1. **Standard Capitation Grant: €345** per capita less the contribution to teachers' salaries of **€562.50** per permanent whole time teacher (PWT). Deductions are not made for CIDs or any part time teacher. The grant is paid in three installments in September, January and April.
2. **Support Services Grant: €212** per capita payable in three instalments in September, January and April. The minimum grant payable is set at **€42,400**.
3. **Grants for Secretaries:**
  - a) Basic Secretarial Grant - **€38.10** per capita up to a maximum of **€13,332.00**
  - b) SSSF Secretary Grant - **€25.35** per capita (Min. **€5,078.00**, Max. **€8,888.00**)

(School secretaries employed under 'the 1978 scheme' are paid directly by the DES and therefore any such school is not entitled to grants above regardless of its enrolment figure. However, if this secretary resigns/retires the school will be paid a grant based on enrolment figure subject to a maximum of 350)

#### 4. Grants for Caretakers:

- a) Basic Caretaker Grant - **€31.75** per capita up to a maximum of **€11,110**
- b) SSSF Caretaker Grant - **€19.05** per capita (Min. **€3,810.00**, Max. **€6,666.00**)

To qualify for the **Basic Secretary or Caretaker Grants** a school must have an enrolment figure of at least 200 pupils. The grant is calculated by multiplying the enrolment figure by the rate per capita up to a maximum of 350 pupils. If a school subsequently falls below the 200 enrolment figure the grant is paid on the enrolment figure x rate. These grants are paid on previous school year enrolment figures.

The **SSSF Caretaker/Secretary Grants** are paid to schools receiving either of the above mainstream grants. A school in receipt of the Secretary Grant will receive the SSSF – Secretary Grant and a school in receipt of the Caretaker Grant will receive the SSSF – Caretaker Grant. Each eligible school will receive a minimum grant based on 200 pupils up to a maximum based on 350 pupils. Schools with enrolments between 200 and 350 will be paid on a pro rata basis.

Schools that have never reached a minimum enrolment figure of 200 pupils, and therefore are not in receipt of the Caretaker or Secretary grants, are still entitled to the SSSF Caretaker (€19.05 per pupil) and SSSF Secretary (€25.35 per pupil) grants at the minimum grant of 200 x Rate.

#### 5. Supervision/Substitution:

School Year	Total budget per school
2009/2010	€1,811 x total WTE + 5%
2010/2011	€1,769 x total WTE + 5%

Teachers contracted to carry out supervision and substitution duties are paid directly by the Department of Education and Science. The school receives the balance not paid to contracting teachers to pay for additional supervision and substitution plus 5% of the total for administration purposes.

6. **Grant Special Needs Class: €200.62** per special needs student. This grant is only payable where there is a approved dedicated special needs class or school.

7. **Irish and Bi-Lingual Grants: €122.26** per student where all subjects are taught through Irish and **€97.80** where at least four subjects are taught through Irish.

8. **Grant for Traveller** students is **€213.50** per student

9. **Capital Grants:** With prior Trustee approval, the Board of Management may seek capital funding from the Department of Education and Science if the Board considers that the school needs extra classrooms, refurbishment, an extension or a new building. For detailed guidelines, see DES Circular M32/02. Grants for capital expenditure may be issued under the following categories:

- New building
- Extension
- Extensive refurbishment/conversion works (over €500,000)
- Improvement works (under €500,000)
- Summer Works Scheme
- Energy Efficiency Grants Scheme
- Sports/external environment works
- Temporary accommodation
- Health and Safety
- Specialist facilities

Application forms for Capital Grants should be downloaded from the Department of Education and Science website [www.education.ie](http://www.education.ie) under School Planning/Building, Post-Primary. The principal form required for any building and refurbishment is Form SLE.

## **B. Additional Grants for Voluntary Secondary Schools in DEIS**

Voluntary secondary schools classified as disadvantaged under the DEIS scheme are entitled to all of the grants listed above. Additional grants payable to DEIS schools include:

- **€159** per capita by school's disadvantaged rating (e.g. 30%)
- **Book Grant** for Needy Students: This is an annual grant towards the purchase of school books for needy students. The level of the grant is determined by the information supplied by the school authorities. **The Book Grant must be spent on textbooks for needy students.** The grant is higher for schools which operate a Book Loan/Rental Scheme.

## **C. Fee Paying Schools**

### **A. Fee-Paying Catholic Schools – no change**

The only grant payable to these schools is the grant for Supervision and Substitution. They are entitled to apply for capital grants in the normal way.

### **B. Fee-Paying non-Catholic Schools**

The Protestant block grant paid through the Secondary Education Committee remains in place. However, all other grants listed above including the Support Services grant have been abolished for these schools with effect from January 1, 2009. The Supervision and Substitution grant is the only other grant payable to these schools. They are also entitled to apply for capital grants in the normal way.

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