

Circular Letter 0039/2010

To:	BOARDS OF MANAGEMENT OF POST-PRIMARY SCHOOLS AND THE CHIEF EXECUTIVE OFFICERS OF VOCATIONAL EDUCATION COMMITTEES
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Substitute cover to facilitate attendance of registered teachers employed in post-primary schools at certain Examinations – Clarification on Arrangements for the 2009/2010 School Year

The attendance of a teacher, in addition to the examination supervisor, is required for the duration of the practical examinations in the following three instances: Leaving Certificate Art (craftwork); Leaving Certificate Engineering; Junior Certificate Metalwork (higher level).

A limited budget is being made available to schools for the 2009/10 school year where the practical exams are taking place on the basis that this would only be used for substitution or supervision where no other substitution/supervision is available. The budget is €55 for every half day for which there is a separate group of students undertaking the examination.

Schools will recoup their spending as part of the annual return process in relation to the 37 hour supervision and substitution scheme.

These arrangements are being put in place with effect for the 2009/10 school year while a review of the supervision/substitution 37 hour scheme and related matters takes place.

This Circular supersedes [Circular 25/2009](#).

P. Maloney,
Payroll Division,
May, 2009.

